

Safer New Forest Strategy and Delivery Group

Terms of Reference

1 INTRODUCTION

- 1.1 The Safer New Forest Strategy and Delivery Group ('the Partnership') is created in accordance with the Crime and Disorder Act 1998 and the Crime and Disorder (Formulation and Implementation of Strategy) Regulations 2007.
- 1.2 The aim of the Partnership is to make the New Forest a safer place to live, work and visit.

2 DUTIES

To provide strategic direction and delivery of the statutory responsibilities of the Partnership.

These include:

- Preparing an annual strategic assessment of prescribed information relating to levels and patterns of reoffending, crime and disorder and substance misuse in the area
- Preparing an annual partnership plan based on the strategic assessment for the reduction of reoffending, crime and disorder and combatting substance misuse in the area

The Partnership is required to make arrangements for engagement with the local community.

The Partnership is also required to discharge the statutory functions under Section 9 of the Domestic Violence, Crime and Victims Act 2004 (Domestic Homicide Reviews)

3 MEMBERSHIP

- 3.1 The Partnership shall comprise representatives from the following statutory responsible authorities:
 - NFDC (Portfolio Holder & officers)
 - Police

- Fire & Rescue
- Probation (Community Rehabilitation Company)
- Clinical Commissioning Group

3.2 In addition, the following local bodies will also be supporting members of the Partnership:

- Hampshire County Council (Councillor Representative)
- Hampshire County Council Children's Services
- Hampshire County Council Adult Services
- Hampshire County Council Youth Offending Team
- Community First New Forest
- Forestry Commission
- New Forest National Park Authority

3.3 Other relevant agencies will be invited to attend Partnership meetings if items of particular relevance to them are on the agenda.

4. GOVERNANCE

- The Chairman and Vice Chairman will be elected annually (at the March meeting).
- The Partnership will meet quarterly (March, June, September and December) and as deemed necessary due to emerging issues on an adhoc basis.
- Meetings must have a quorum of at least 5 members to commission actions and/or funding.
- Members are required to make declarations at meetings where there are conflicts of interest.
- Where a representative from a member organisation is unable to attend a meeting, a substitute should attend in their absence.
- All members have equal voting rights, with the Chair retaining the casting vote.
- Business can be conducted electronically if it is expedient to do so and members are in agreement.
- Members identified as lead partners are expected to use their own budgets to further their actions in the Partnership Plan, with contributions from other partners where feasible (to include resources in kind).
- Should any member require further financial assistance from the Partnership, they should apply using the prescribed form, which contains related guidance (contact Sarah Jennings, NFDC). The Chairman has the discretion to agree bids up to £500. Any larger bids will be dealt with in consultation with the Partnership by email.